

NEW STUDENT SURVIVAL GUIDE



www.lackawanna.edu



LACKAWANNA COLLEGE NEW STUDENT ORIENTATION

WELCOME!

Welcome to Lackawanna College and congratulations on beginning your first semester! It's exciting and exhilarating as you start the next phase of your educational journey, and, even though it will be challenging, you will find that this is one of the best and most rewarding decisions you have ever made; one that will pay off tenfold as you move through your life and career.

Beginning college can be a bit overwhelming; this booklet was designed to help you navigate through your first semester, acclimate yourself to college life, and guide you to the proper person and/or department for assistance with any questions you may have.

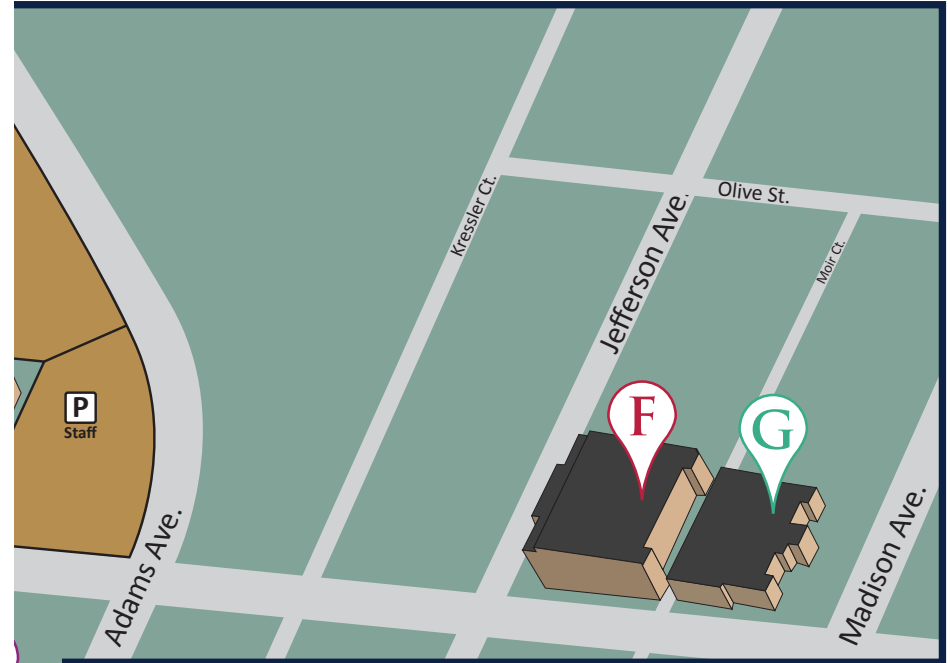
Lackawanna College takes pride in committing itself to providing students with a wide variety of services to assist all students in achieving their goal of obtaining a college degree. Everyone on campus is here to help, so don't be afraid to ask. Good luck!

The Student Life Department
Angeli Hall - Suite 105C
(570) 961-7886

Karen Legge
 Director of Student Life
 leggek@lackawanna.edu

Jo-Ann Orcutt
 Assistant Director of Student Life /Veterans Advisor
 orcuttj@lackawanna.edu

Todd Hiller
 Student Life Programming Coordinator
 hillert@lackawanna.edu



<p>Second floor Board room Classrooms</p> <p>Third floor Allied Health Cafeteria / Reception Hall Classrooms Computer lab</p> <p>B: SEELEY HALL 406 N. WASHINGTON AVE., SCRANTON</p> <p>Lower level Seeley Library lab</p> <p>First floor Resident Director's Office</p> <p>Second to Fourth floors Residence Hall</p> <p>Fifth floor Laundry room</p> <p>C: HEALEY HALL 415 N. WASHINGTON AVE., SCRANTON</p> <p>Lower level Classrooms EMS Academy</p> <p>First floor Classrooms Culinary Arts Kitchen</p> <p>Second floor Academic Affairs Career Services</p>	<p>Computer labs Learning Studios</p> <p>Continuing Education Paramedic Institute Science labs</p> <p>Sonography suite</p> <p>Student Health Services</p> <p>Police Academy</p> <p>Veterans' Lounge</p> <p>Advancement</p> <p>Faculty offices</p>	<p>D: MCKINNIE HALL 440 WYOMING AVE., SCRANTON Residence Life Director's office</p> <p>E: ALBRIGHT MEMORIAL LIBRARY 500 VINE ST., SCRANTON Library Services</p> <p>F: STUDENT UNION 500 JEFFERSON AVE., SCRANTON Athletics offices Fitness center Gym</p> <p>G: TOBIN HALL VINE ST. AND MADISON AVE., SCRANTON First floor Resident Director's Office Second floor Wright Center for Graduate Medical Education Rear of building Student parking</p> <p>H: CORNERSTONE COMMONS 401 ADAMS AVE., SCRANTON Coming soon! Cornerstone Pavilion</p> <p>I: CULINARY COMPLEX 409 ADAMS AVE., SCRANTON Coming soon! Student dining</p> <p>Residence Hall Residence Hall Lyceum Student lounge Training room</p> <p>Alumni Courtyard</p> <p>New Culinary Arts program home</p>
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Indicates local landmark

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Welcome to Lackawanna College

Our main campus, located in downtown Scranton, is home to the College’s three student dormitories, the Student Union, and much more. The surrounding attractions in the city offer a wide variety of cultural experiences for our students to enjoy.

Start your college career at Lackawanna and find your future today. Email questions@lackawanna.edu for details.

Map key

- A: ANGELI HALL**
501 VINE ST., SCRANTON
- Ground floor**
- Admissions
- Bookstore
- Community Concerts
- Forensic classroom
- Maintenance
- Public Safety
- Theater office
- Falcons’ Nest
- First floor**
- Administrative offices
- Business Office
- Academic Development
- Learning Disability Services
- Financial Aid
- Registrar
- Student Affairs
- Tutoring labs

Academic Administration

Dr. Erica Barone-Prizzi
Vice President for Academic
Affairs/Chief Academic Officer
Healey Hall, 2nd Floor
priccie@lackawanna.edu
(570) 955-1461

Dr. Suzanne Cercone
Academic Dean
Healey Hall, 2nd Floor
cercones@lackawanna.edu
(570) 504-7954

Lynn DeSanto
Dean of Allied Health
Suite 101, Angeli Hall
desantol@lackawanna.edu
(570) 504-8110

TJ Eltringham
Vice President for Enrollment
Management
Admissions Suite, 1st Floor
Angeli Hall
celtringhamt@lackawanna.edu
(570) 955-1487

Dan LaMagna
Dean of Students
Student Affairs, Suite 105,
Angeli Hall
lamagnad@lackawanna.edu
(570) 504-1579

Suellen Musewicz
Vice President for Student Affairs
Suite 101, Angeli Hall
musewiczs@lackawanna.edu
570-961-7824

Academic Affairs

The Academic Affairs Division is located on the second floor of the Healey Hall. Dr. Erica Barone-Prizzi, Vice President for Academic Affairs/Chief Academic Officer, oversees this division, which encompasses the coordination of and vision for all aspects of Academic Affairs, including Admissions, Registrar, Student Affairs, Continuing Education, and Athletics. The College's Academic Dean, Dr. Suzanne Cercone, and Dean of Allied Health, Lynn DeSanto, coordinate the faculty responsibilities with the aid of five Division Chairs.

The assistant to the Academic Officers, Mrs. Mary Clare Gallagher, performs day-to-day administrative duties. All offices have an open door policy and encourage students and parents alike to contact the administrative team with any issues or concerns. As well, we believe and are completely dedicated to our growing diverse population and our open admissions policy. We are also devoted to making each of our students feel

CAMPUS MAP NEXT PAGE

to 5 p.m.; and Thursday and Friday, 1 to 5 p.m.

Wright Center for Primary Care (WCPC)
Seeley Hall, 1st Floor
(570) 955-1474

The Writing Center

The Writing Center welcomes all members of the Lackawanna College community to meet with one of our trained collaborators for assistance during any stage of the writing process and on any writing project. The Writing Center is located on the first floor of Angeli Hall, room 109. Students may arrange for individual or small-group collaboration by clicking on the link labeled “Writing Center” under Quick Links on the left-hand side of the portal. Register an account and sign up for an appointment at your convenience.

The Writing Center also offers online collaboration in the evenings. To make an online collaboration appointment, change the drop-down box at the top of the scheduling page to “Online Writing Center.” Please stop by to sign up on a first-come, first-served basis for one of our workshops offered throughout the semester.

Jenette Kiesendahl
Writing Center Director
Room 108, Angeli Hall
kiesendahlj@lackawanna.edu

The Writing Center
Room 109, Angeli Hall
(570) 504-7945

comfortable and welcome. Lackawanna College is absolutely committed to the academic and personal success of each individual that attends our institution.

Mary Clare Gallagher
Assistant to the Executive Vice President/C.A.O.
Suite 201, Healey Hall, 2nd Floor
gallagherm@lackawanna.edu
(570) 961-7849

Academic Development Coursework

Students who have questions and/or concerns about Academic Development coursework (DEV 010 - Basic Writing Skills, DEV 020 - Reading for College, DEV 030 - Basic Math Skills, ENG 102 - Fundamentals of Writing, and ENG 103 - Critical Reading) should contact Mrs. Adrienne Asbury.

Adrienne Asbury
Academic Development Division Chair
107 Angeli Hall
asburya@lackawanna.edu
(570) 944-1494

Academic Success Coach

Academic Success Coaching is a strategic partnership between a coach and a student for the purpose of fostering success skills in an educational environment. Coaches individualize their approach with every student by engaging in the process of reflection, goal setting, and planning. Some services include, but not limited to Study Skills, Managing Time Effectively, Goal Setting, and Academic Organization.

Stacey Hinkley
Academic Success Coach
Student Affairs Department, Suite 105G, Angeli Hall
hinkleys@lackawanna.edu
570-955-1504

Advising Center

The Advising Center:

- Assigned your academic advisor and can tell you how to contact him/her

- Helps with schedule changes and withdrawals
- Answers questions related to your program of study and/or curriculum requirements
- Assists evening and on-line students with advising questions and registration for classes
- Has information on transferring to other Colleges upon graduation
- Has information on articulation agreements and the Academic Passport Program

Barbara Nowogorski
 Director of Advising and Transfer Services
 Student Affairs, Suite 105 F, Angeli Hall
 nowogorskib@lackawanna.edu
 (570) 961-7835

Nick Costanzo
 Academic Advisor
 Student Affairs, Suite 105 B
 costanzon@lackawanna.edu
 (570) 955-1480

Alumni

This is an exciting and transformative time in your life. On behalf of the Alumni Association, we wish you the very best in your journey at Lackawanna. Alumni recognize the shared experiences they have with our students and are here to support you along the way.

The Alumni Association occasionally looks for student volunteers to help staff events and give campus tours. To learn more about the Lackawanna College Alumni Association and how to get involved as a student, contact the Office of Advancement by emailing alumni@lackawanna.edu.

Angeli Hall

Angeli Hall is located at 501 Vine Street and houses classrooms, offices, the cafeteria/dining hall, and the bookstore.

Athletics

The Athletic Office oversees all athletic sports programs, events, and the athletic facilities.

Kim Mecca
 Athletic Director
 Student Union, 3rd Floor
 meccak@lackawanna.edu
 (570) 961-0700

Tobin Hall – See Residence Life

Transferring After Graduation – See Advising Center

Tutoring Center

Feeling stressed and confused? Not sure where to go for assistance? Tutoring assistance is available FREE of charge. Contact tutoring@falcons.lackawanna.edu or (570) 961-7885.

Academic Enrichment Planner
 Room 103, Angeli Hall
tutoring@falcons.lackawanna.edu
 570-504-7929

Wireless Emergency Notification System (WENS)

Lackawanna College created the WENS service to notify students in the case of an emergency, college closings, and/or delays. In the event of an emergency, a text message will be sent to the mobile number and/or email provided outlining the nature of the emergency. This is a free service provided by the College, however normal text message fees may apply. Students may register for WENS using the link on the portal home page.

Public Safety
 Public Safety Desk
 Angeli Hall - Main Entrance
publicsafety@lackawanna.edu
 (570) 961-7899

Wright Center for Primary Care (WCPC) Student Health Services

The Wright Center for Primary Care (WCPC) Student Health Services division is committed to helping students maintain healthy lifestyles by empowering and accommodating them with accessible, affordable, student-focused, and culturally sensitive healthcare. WCPC provides an inter-professional team-based delivery of high quality primary care health services to Lackawanna College students, and student health insurance will be used to cover cost of service. In cases where insurance is unavailable, the WCPC will work with the student to ensure availability of service.

Hours of operation are Monday through Wednesday, 8 a.m. to noon and 1

Student Union

The Student Union, located on campus at 501 Jefferson Avenue, on the corner of Jefferson Avenue and Vine Street, is a great location for students to hang out before, in between or after classes, or in the evening. The Fitness Center, Student Lounge, Gym, Lyceum, Student Life Programming Coordinator's Office, and Athletic Offices are all housed within the Student Union. The Student Lounge is equipped with TVs, ping-pong, pool and shuffleboard tables, play station kiosks, arcade games, electronic darts, tables, couches, and chairs. It is also Wi-Fi capable, so stop by and relax!

Todd Hiller
Student Life Programming Coordinator
Student Lounge, Student Union
hillert@lackawanna.edu
(570) 961-7872

Student Wellness Program (SWP)

The Student Wellness Program (SWP) offers free, confidential, support, assessment, and referral services to all students at Lackawanna College. SWP aims to assist students in enhancing their social, emotional, physical, intellectual, and spiritual development to reach their academic goals and assist them in making the most of their educational experience. SWP also provides prevention and education to students about mental health, alcohol, drugs, and sexual misconduct, as well as teaches them about healthy lifestyle choices. The goal is to assist students in acquiring the skills, attitudes, and resources necessary to both succeed in the college environment and better the communities in which they live.

Emergency and Crisis Consultation is available. The Student Wellness Program Services are designed for addressing issues of adjustment to the college experience. Situations of a serious nature are referred out to community agencies or local hospitals with the support and assistance of the Student Wellness Program.

Marsha Piggam
SWP Executive Director
Title IX Coordinator
Suite 102, Angeli Hall
piggam@lackawanna.edu
(570) 955-1466

Tina Bruno
SWP Coordinator
Suite 105 A, Angeli Hall
brunot@lackawanna.edu
(570) 955-1478

ATM Machine

An ATM machine is located on the first floor of Angeli Hall adjacent to the Bookstore.

Bookstore

All textbooks and school supplies can be purchased in person at the College Bookstore (managed by Follett College Stores) on the ground floor of Angeli Hall or online at www.efollett.com. The Bookstore also offers a textbook rental program. Students can get textbook information online at www.efollett.com and www.lackawanna.edu by clicking on the "Course Schedule" link.

TIP! Pick the same page number in each textbook (a number you'll remember) and write your initials on that page. That way you'll always know if a particular book is yours!

Robin Gillern
Bookstore Manager
Ground Floor, Angeli Hall
gillernr@lackawanna.edu
(570) 961-1880

Bursar's Office

All financial transactions, including tuition payments, fees, fines, etc., are conducted through the Bursar's Office. Fees, fines and other transactions may be paid in various offices as available. Student accounts must be in good standing in order to register for courses each semester.

Jeanne Hill
Bursar
Suite 113 A, Angeli Hall
hillj@lackawanna.edu
(570) 961-7820

Bus Passes/Public Transportation (COLTS)

Student public transportation bus passes for the County of Lackawanna Transit System (COLTS) are available at a reduced rate at the College Bookstore. Buses go to the Viewmont Mall, the Shoppes at Montage, Cinemark movie theaters, and more. For specific route and fare information, visit www.coltsbus.com.

Cafe/Dining Hall/Food Service

The College cafeteria is located on the third floor of Angeli Hall and is open Monday through Friday from 7:30 a.m. to 7:30 p.m., and on weekends from 12 Noon to 7:00 p.m., with the following exceptions:

FOOD SERVICE COMPRESSED SCHEDULE

Mon. – Thurs.: Football players will eat in the cafe from 8:30 a.m. to 9 a.m.; for all other dorm students, the café will open at 9 a.m. Fri.: For all dorm students, the café will open at 9 a.m. If the College closes after classes are in session Mon. – Thurs., the cafe will remain open for 1 hour after the official closing time for the students/staff to eat. At the conclusion of that hour, the cafe will be closed and then the football players will eat in the dining hall. If the College closes after classes are in session on Fri., the cafe will remain open for 1 hour after the official closing time for the students/staff to eat. If the College does not open due to weather conditions, the weekend schedule will be followed. There will be no food service on holidays or any scheduled closings of the College. However, for holidays when the college is closed but residents are on campus, the café will be open from 12 Noon to 7 p.m.

COLLEGE CLOSED DUE TO SNOW

In the event of College closings due to weather conditions, the cafe will be open from noon to 4 p.m.

Falcons' Nest Coffee Shop

The Falcons' Nest is located on the ground floor of Angeli Hall and is open Mon. - Fri. from 7:30 a.m. to 2 p.m and is closed on weekends.

Both the cafe and Falcons' Nest accept Visa, MasterCard, and Discover.

Career Services

The Career Services Department offers students guidance pertaining to résumés, cover letters, employment opportunities, career exploration, portfolios, interviewing skills and more. The Employment Placement and Internship Coordinator connects students to information and opportunities.

Beverly O'Hora
Employment and Internship Placement Coordinator
Healey Hall, 2nd Floor
careers@lackawanna.edu or (570) 504-7939

Student Affairs

The Student Affairs department is located in Angeli Hall, Suite 105. It is home to the Dean of Students' Office, as well as the Advising Center, Student Life, and Retention Offices. Stop by for help with schedule questions and changes, advising information, transfer information, and tutoring requests. You can also get information on joining clubs, student programming events and activities, and community service opportunities.

Lynn Mikelatis
Administrative Assistant, Student Affairs
Suite 105, Angeli Hall
mikelatisl@lackawanna.edu
(570) 961-7836

Student Life (Clubs, Community Service, Organizations, Student Events)

The Student Life Office is your connection to student clubs, organizations, events, programming, activities, community service, and more. Student-centered events such as orientations, spring flings, and homecoming festivities are organized through Student Life, so if you want to get involved on campus, stop by... you'll be glad you did!

Karen Legge
Director of Student Life
Student Affairs, Suite 105C, Angeli Hall
leggek@lackawanna.edu
(570) 961-7886

Jo-Ann Orcutt
Assistant Director of Student Life /Veterans Advisor
Student Affairs, Suite 105E, Angeli Hall
orcuttj@lackawanna.edu
(570) 961-7873

Todd Hiller
Student Life Programming Coordinator
Student Lounge, Student Union
hillert@lackawanna.edu
(570) 961-7872

McKinnie Hall

Steve Duda
Director of Housing and Residence Life
102 McKinnie Hall
dudas@lackawanna.edu
(570) 504-1734 or (570) 241-2030

Seeley Hall

Tony Ferrese
Resident Director of Seeley Hall
135 Seeley Hall
ferreset@lackawanna.edu
(570) 504-1760 or (570) 241-2031

Tobin Hall

Josh Pardini
Housing Advisor
105 Tobin Hall
501 Madison Avenue
pardinij@lackawanna.edu
(570) 955-1472 or (570) 955-8246

Retention Services

Lackawanna College recognizes that students drop out of school for many reasons, but withdrawal is often unnecessary if the proper support and assistance are available. The Retention Coordinator has the responsibility of providing services designed to address this situation and to ensure completion of educational programs of study. The Coordinator meets with faculty on a regular basis to identify performance or absentee problems and will stay in regular contact with students in jeopardy.

Denise Duda
Retention Coordinator
Student Affairs, Suite 105H, Angeli Hall
dudad@lackawanna.edu
(570) 961-7885

Seeley Hall

Seeley Hall is located on campus at 406 North Washington Avenue and houses the Seeley Library and computer lab on the ground floor; the Wright Center for Primary Care (WCPC) Student Health Services; offices and dorm rooms on the first floor; dorm rooms on the second, third, and fourth floors; and the Police Academy on the fifth floor.

Sports – See Athletics

Commuter Lounge

The Commuter Lounge is located on the first floor of Angeli Hall and is a great place to relax and connect with other students in between classes. It is also used to host student appreciation functions throughout the semester. Stop by the Commuter Lounge to get more information about transportation, offer a suggestion in our suggestion box, and learn more about various events happening on campus.

Nick Costanzo
Academic Advisor
Student Affairs, Suite 105, Angeli Hall
costanzon@lackawanna.edu
(570) 955-1480

Computer Labs

Computer labs for student use are located in Seeley Hall and Angeli Hall. The lab in Seeley Hall is located on the ground floor in the Seeley Memorial Library. There are four computer labs in Angeli Hall on the second floor, rooms 208, 209, and 210. These labs are primarily used as classroom labs, but can be used by students when classes are not in session. A schedule of open lab hours and classes scheduled will be posted on each door of the labs. The Student Affairs Suite (105 Angeli Hall) also has computers available for student use in their Tutoring Lab/Resource Center.

IT Department
Room 212, 217, 219, Angeli Hall
support@lackawanna.edu
(570) 955-1500

Dorms – See Residence Life

Email Information – See Portal Information

Faculty/Teachers

The offices for most full-time Lackawanna College faculty are located on the second floor of Healey Hall. Individual office hours are posted each semester and faculty members are also available by email. Adjunct or part-time faculty members are available through the contact information listed on their syllabi.

Financial Aid

Lackawanna College views financing higher education as a partnership between the student and his/her family, the state and federal governments, and the institution. Each student's financial situation is individually assessed after a thorough review of financial information submitted by each applicant's family and upon completion of the FAFSA. Please do not hesitate to contact the Office of Financial Aid to schedule an appointment or to ask a question. Our office is open Mon.- Fri. from 8 a.m. to 4 p.m.

Matt Peters
Director of Financial Aid
Suite 114, Angeli Hall
petersm@lackawanna.edu
(570) 961-7830

Fitness Center

The Falcon Fitness Center is located on campus in the Student Union at 501 Jefferson Avenue, on the corner of Jefferson Avenue and Vine Street. The hours of operation are Mon., Tues., and Wed. from noon to 9 p.m., Thurs., Fri., and Sat. from noon to 10 p.m., and Sunday from noon to 5 p.m. The Falcon Fitness Center follows the College's policy for weather and holiday delays and closings.

Mike Rickert
Manager of Fitness Programming
Student Union, 1st Floor
(570) 955-1578
rickertm@lackawanna.edu

Gymnasium

The gym is located on the second floor of the Student Union. Home basketball games, intramurals, and other athletic events take place in the gym, and open gym hours for student use are posted each semester. Students must present a valid ID to use the gym.

Kim Mecca
Athletic Director
Student Union, 3rd Floor
meccak@lackawanna.edu
(570) 961-0700

College's Scranton campus. Public Safety officers exist to serve the College community, so do not hesitate to request assistance when necessary. The Clery Act requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about the most recent three (3) years of crime statistics on and near their respective campuses. Lackawanna College Clery Statistics can be found in the Student Handbook, on the College's website and Portal, and are also available in the Registrar's Office.

Gary H. Shoener
Director of Public Safety
Ground Floor (GO5A), Angeli Hall
publicsafetysupervisors@lackawanna.edu
(570) 961-7899 or (570) 241-2022

Public Transportation – See Bus Passes

Registrar's Office

The Registrar's Office can help with:

- Processing course registration and dropping and/or adding courses
- Processing withdrawal from a course or College
- Official transcripts/academic records
- Enrollment verifications
- Approval to transfer credit and transfer evaluations
- Change of address or major
- Graduation work-ups
- Course waiver forms
- Room assignments
- Petitions for incomplete grades
- Authorization to release student records

Theresa Scopelliti
Registrar
Suite 111, Angeli Hall
scopellitit@lackawanna.edu
(570) 961-7840

Residence Life

Lackawanna College currently maintains three dormitories: McKinnie Hall at 440 Wyoming Avenue, Seeley Hall at 406 North Washington Avenue, and Tobin Hall at 501 Madison Avenue for resident students.

Police Academy

The Commonwealth of Pennsylvania requires any person employed as a municipal police officer in the Commonwealth to have successfully completed the Act 120 Program. The Lackawanna College Police Academy offers the following training programs: Police Academy (Act 120); Mandatory In-Service (Act 180); Lethal Weapons (Act 235); and Public Safety programs at the main campus in Scranton and at the Hazleton Center.

Maryann Grippo
Police Academy Director
Seeley Hall, 5th Floor
grippom@lackawanna.edu
(570) 961-7874

Gerard Gallagher
Deputy Director
Hazleton Site Coordinator
gallagherg@lackawanna.edu
(570) 459-1573

Portal (Online Campus) Information

Lackawanna College's online campus, the portal, is your connection for grades, classroom resources and class schedules, your Falcon's email account, and other information and activities at the College. Online coursework is also managed via the portal. When you have been registered for your first semester courses, your password will be sent to the personal email address you submitted when you applied. To get your password again, visit the portal at portal.lackawanna.edu and click on "Login Assistance." If you do not have a personal email account, please go to the "Login Assistance" kiosk located outside of Room 209 in Angeli Hall or visit the Support Desk in Room 217. Technical assistance is available 24/7 by emailing or calling IT Support.

IT Department/IT Support
Room 212 & 217, Angeli Hall
support@lackawanna.edu
(570) 955-1500

Public Safety/Clery Statistics

Public Safety's primary function is to assist students, faculty, staff, and visitors in matters involving health and safety, order, information, parking, and issues impacting student quality-of-life. Utilizing uniformed officers, the Public Safety staff is easy to access and highly visible throughout the

Healey Hall

Healey Hall is located on campus at 415 North Washington Avenue and houses classrooms, full-time faculty offices, the Academic Affairs department, the Office of Advancement, and the Culinary and Hospitality programs offices.

Health Services (See Wright Center Student Health Services)

ID Cards

All students are issued a student ID card at orientation. This card is your official college identification and must be carried at all times. It also serves as a key and meal plan card for resident students. Contact Public Safety for information on obtaining and/or replacing an ID card. Students must present a government-issued photo ID to obtain a College ID card.

Public Safety
ID Office – Ground Floor (GO5A), Angeli Hall
publicsafetysupervisors@lackawanna.edu
(570) 961-7899

Learning Disability Services

Students may request a reasonable accommodation by providing appropriate documentation and meeting with Mrs. Christine Kiehart in the Academic Development Office, Suite 110, in Angeli Hall. An appointment should be scheduled early in each semester to complete request forms. Refer to the College's Disability Policy for specific information.

Christine Kiehart
Faculty/Disability Services Director
Suite 110, Angeli Hall
kiehartc@lackawanna.edu
(570) 504-8097

Library Services

The Lackawanna College Seeley Memorial Library and the Albright Memorial Library (Scranton's Public Library, located across the street from Angeli Hall) have entered into a cooperative agreement to encourage greater student use of the Albright Library. Academic materials, which were formerly housed in the Seeley Memorial Library, are now located at

the Albright Library. In order to use these resources, students will need to apply for a public library card, which can be completed at the library or online at lackawanna.sparkpa.org.

The Seeley Memorial Library also houses a computer lab with 22 computers, 10 laptops (in-library use only), and two printers (currently enrolled students are not charged for printing). The Seeley Lab is open daily from 7:00 a.m. to 10:00 p.m.

Seeley Memorial Library
library@lackawanna.edu
(570) 961-7831

Albright Memorial Library
www.lclshome.org
(570) 348-3000

Lyceum

The Lyceum is a multi-purpose room with a small stage located on the first floor of the Student Union. It is utilized as a classroom and also serves as the location for a variety of functions and events throughout the semester.

Mailroom

The Mailroom is located in the ground floor of Angeli Hall, adjacent to the loading dock. Mail and packages for resident students must be clearly labeled for appropriate delivery as follows:

Student Name
Lackawanna College
Dorm Name, Mailbox #
501 Vine Street
Scranton, PA 18509

Due to space limitations, packages cannot weigh over 25 pounds. Mail is picked up daily and delivered to each Residence Hall Director for delivery to resident students. Mailroom attendant hours are Monday through Friday 8 a.m. to noon and 1 to 4 p.m.

Beth Evans
Mailroom Supervisor, Angeli Hall
evansb@lackawanna.edu
(570) 961-7810

McKinnie Hall – See Residence Life

Parking Meters/Tokens

Students have the option to park at street meters. Rates are \$0.25 per 12 minutes, or \$1.25 per hour (payable with quarters, tokens and, on most meters, with a credit or debit card), and many meters have two-hour time limits.

Be advised that Republic Parking System vigorously monitors parked vehicles Monday through Friday from 8 a.m. to 6 p.m. and issues tickets accordingly. Fines for expired meters start at \$20, so adhering to parking regulations is important.

A less expensive alternative to quarters are tokens available in Lackawanna's Seeley Memorial Library (limit of 15 tokens for \$3 per purchase) or in the Scranton City Treasurer's Office (570-348-4107) in City Hall, 340 North Washington Avenue, Monday through Friday, 8:30 a.m. to 4 p.m.

Parking Passes /Parking Lots

All vehicles parked on college owned or leased parking lots must display a valid parking permit. All illegally parked vehicles and/or vehicles without a valid parking permit displayed on the rearview mirror will be subject to being towed or booted (boot removal cost is \$25) without notice and the driver/owner is solely responsible for all towing and storage fees incurred. Parking privileges in the campus lots will be revoked for repeated offenses.

Public Safety
Ground Floor (GO5A), Angeli Hall
publicsafetysupervisors@lackawanna.edu
(570) 961-7899 or (570) 241-2022

People's Security Bank Theater/Community Concerts

Peoples Security Bank Theater at Lackawanna College is located at the main entrance to Angeli Hall and hosts a wide variety of events including new student orientations, speakers, and academic events. Community Concerts is the College's performing arts program, which features nationally-touring and local productions, concerts, and performances.

Jim Cullen
Director of the Theater
Office G07, Angeli Hall
cullenj@lackawanna.edu
(570) 961-7864

Brandi George
Community Concerts Manager
Healey Hall, Suite 101
georgeb@lackawanna.edu
(570) 961-7818